

CDS Information Security Management System Information Security Policy Statement

As a leading corporate communications company, CDS is committed to maintaining and improving its security, and minimising its exposure to risks. It is therefore our policy to ensure that:

- all risks to information security are identified and adequate controls put in place
- risks to information security are managed and reviewed regularly by process owners
- the confidentiality of information will be assured
- sensitive information (however stored) will be protected against unauthorized access
- the integrity of information will be maintained
- information is accessible and available to authorised business processes and staff members when required
- regulatory and legislative requirements will be met
- business continuity plans will be produced, maintained and tested
- information security training will be available to all staff
- CDS complies with ISO27001 for information security
- all breaches of information security, actual or suspected, are reported to, and investigated by, CDS Security Forum

To achieve our aims, we will:

- make all our information, in whatever format, confidential, available to the right people at the right time and protect its integrity
- maintain access to the Government Secure Intranet (GSI)
- increase our business in the area of e-commerce
- reassure customers that we adequately protect the information they give us, and the products/services we provide for them
- extend our management systems to cover all aspects of the company's business
- ensure all staff are aware of our policies and understand the processes, and that managers control this as part of their duties



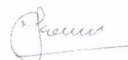
Fergus Bailie
Chief Executive



David Burton
Print & Logistics
Director



Anthony Mawson
Creative Services
Director



Mike Collier
Technical
Director



Guy Van Lopik
Commercial
Director



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