

CDS Information Security Management System

Information Security Policy Statement

As a leading corporate communications company, CDS is committed to maintaining and improving its security, and minimising its exposure to risks. It is therefore our policy to ensure that:

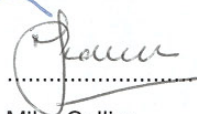
- all risks to information security are identified and adequate controls put in place
- risks to information security are managed and reviewed regularly by process owners
- the confidentiality of information will be assured
- sensitive information (however stored) will be protected against unauthorised access
- the integrity of information will be maintained
- information is accessible and available to authorised business processes and staff members when required
- regulatory and legislative requirements will be met
- business continuity plans will be produced, maintained and tested
- information security training will be available to all staff
- CDS complies with ISO27001: 2005 for information security
- all breaches of information security, actual or suspected, are reported to, and investigated by, CDS Security Forum

To achieve our aims, we will:

- make all our information, in whatever format, confidential, available to the right people at the right time and protect its integrity
- maintain access to the Government Secure Intranet (GSI)
- increase our business in the area of e-commerce
- reassure customers that we adequately protect the information they give us, and the products/services we provide for them
- extend our management systems to cover all aspects of the company's business. ensure all staff are aware of our policies and understand the processes, and that managers control this as part of their duties



Ian Southall
Managing Director



Mike Collier
EMedia Director



David Burton
Print & Logistics
Director



Tony Mawson
Creative Services
Director

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